

Parent/Guardian Conference Request Form

Student Name _____ Grade _____

School Name _____

Please Print Clearly

- I request a conference to review and discuss the evidence either for the retention of my student at the current grade level or for the placement recommendations for next year.

- I wish to appeal the decision to promote/retain my student.

Parent/Guardian Name _____

Parent/Guardian Signature _____

Telephone _____ Date _____

Teacher Name(s) _____